

## Experience Report (UV/PROMOS)

### Student

Name	
E-Mail	
Institute at HU	
Study program at HU	

### Stay Abroad / Partner institution

<p>Program</p> <p><i>If you spend your semester abroad at one of our partner universities <u>and</u> you received a PROMOS scholarship, please check both boxes.</i></p>	<input type="checkbox"/> Study abroad semester at partner university (university contract)		
	<input type="checkbox"/> PROMOS-Scholarship		
	<input type="checkbox"/> Semester stay		
	<input type="checkbox"/> Internship		
	<input type="checkbox"/> Final Thesis		
	<input type="checkbox"/> Language Course		
Name of Hosting Institution / Partner University			
Country			
Institute/Department at Hosting Institution			
Study program at Hosting Institution			
Academic Year		Semester	
Duration of Stay (Month/Year)	from		to
Website for Incoming students			
Other helpful websites/resources			

The experience report should be at least 2-3 pages long and should give an impression of the host institution and the host country. Useful tips for students with similar plans and individual recommendations and advice will be highly appreciated by future exchange students.

**Consent form:**

I consent to the anonymous publication of my experience report in the Moodle course "Experience Reports Partnerships Worldwide".

yes                       no

I consent to being contacted regarding further information on the student exchange and to my e-mail address being shared with interested students.

yes                       no

**Preparation**

- Information about host institution
- Application process at HU
- Application process at host institution
- Advice on finding an internship / research stay
- Visa (documents, costs) / Travel arrangements
- Language preparation (language classes)
- Health Insurance (Vaccinations, COVID-19 regulations)
- Learning Agreement / Contact person at the host institution

## Arrival

- Orientation events at hosting institution (matriculation/registration, costs and fees, student ID, course registration, onboarding events, etc.)
- Accommodation (apartment search, dorms, private accommodation, shared accommodation)
- Money transfers / Opening bank account abroad

## Student life / internship / research stay at host institution

- Classes (language, content, assignments, departments, requirements, grades, exams)
- Workplace / working conditions (internship / research stay)
- Tasks and responsibilities (internship / research stay)
- Language requirement / language courses at hosting institution
- Interaction with instructors/professors/supervisors and contact with fellow students or colleagues
- Campus and libraries

## Everyday life / Leisure

- Cost of living
- Leisure activities / traveling
- Phone and internet
- Transport in town/in the country
- Recommendations for sights/restaurants/etc.

## Personal experience and evaluation of stay abroad

- Evaluation of academic/professional achievements
- Evaluation of language acquisition (language proficiency after studying abroad)
- Difficulties and challenges

## Upon return

- Transcript of Records (sent to International Office or to student?)
- Receiving/transferring credits at/to HU for courses taken abroad
- *If you have not yet transferred your credits to HU Berlin, please share any information you might have about the process of transferring credits at your specific institute/faculty, e.g. contact person at the examination office, required documents, etc.*