

## ANHANG I    MOBILITY AGREEMENT

### STAFF MOBILITY FOR TEACHING (STA)

**DIESES DOKUMENT IST VON DER GASTUNIVERSITÄT ZU UNTERZEICHNEN UND VOR REISEBEGINN ALS SCAN AN [erasmus.lehre@hu-berlin.de](mailto:erasmus.lehre@hu-berlin.de) ZU SCHICKEN**

#### THE TEACHING STAFF MEMBER

Last Name(s)			
First Name(s)			
Gender [male/female/undefined]		Nationality <sup>1</sup>	
E-Mail			
Academic Year			

#### THE SENDING INSTITUTION<sup>3</sup>

Name	Humboldt-Universität zu Berlin		
Address	Unter den Linden 6, D-10099 Berlin		
ERASMUS-Code	D          B E R L I N 1 3		
Type of Institution: NACE code <sup>2</sup>	P 85.42		
Country Code <sup>3</sup>	DE	Size of Institution	> 250 employees
Contact Person	Christina Bohle, Erasmus-Coordinator		
Department	International Department		
E-Mail   Phone	christina.bohle@hu-berlin.de   +49 30 2093-46715		

#### THE RECEIVING INSTITUTION

Name of University	
ERASMUS-Code <sup>4</sup>	<input type="text"/>
Faculty/Department	
Contact Person: name and position	
Contact Person: e-mail	
Contact Person: phone	

## **SECTION TO BE COMPLETED BEFORE THE MOBILITY**

### **I. PROPOSED MOBILITY PROGRAMME**

Planned period of the teaching activity			
Start date*		End date*	
Duration (days)*		*excluding travel days	

Main subject field <sup>5</sup>	
Language of instruction	
Number of teaching hours	
Number of students benefiting from the teaching programme	
Level (select the main one)	<input type="checkbox"/> Short cycle (EQF level 5) <input type="checkbox"/> Bachelor or equivalent first cycle (EQF level 6) <input type="checkbox"/> Master or equivalent second cycle (EQF level 7) <input type="checkbox"/> Doctoral or equivalent third cycle (EQF level 8)

Overall objectives of the mobility:
Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):
Content of the teaching programme:
Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):

## II. COMMITMENT OF THE THREE PARTIES

By signing this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

### SIGNATURES

<b>Teaching Staff Member:</b>		
_____		
Date	Signature	

<b>Sending Institution:</b>	Christina Bohle, Erasmus-Coordinator (HU Berlin)	
_____		
Date	Signature	

<b>Receiving Institution:</b>		
_____		
Date	Signature	

**ONLY HANDWRITTEN SIGNATURES WILL BE ACCEPTED**

<sup>1</sup> **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

<sup>2</sup> The top-level NACE sector codes are available at [http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST\\_NOM\\_DTL&StrNom=NACE\\_REV2&StrLanguageCode=EN](http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN)

<sup>3</sup> **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

<sup>4</sup> **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries.

<sup>5</sup> The ISCED-F 2013 search tool (available at [http://ec.europa.eu/education/tools/isced-f\\_en.htm](http://ec.europa.eu/education/tools/isced-f_en.htm)) should be used to find the ISCED 2013 detailed field of education and training.

Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution.