



Application Form

Humboldt-Universität zu
Berlin – Collège de France
Faculty Exchange Program
Academic Year 2025/26

International Department / Unit for International Science Collaborations



Application Form

HU – Collège de France Faculty Exchange Program Academic Year 2025/26

Professor Humboldt-Universität zu Berlin

First and last name:

Faculty:

Department:

Collège de France Visiting Scholar

First and last name:

Department/Institute:

Has consultation already taken place? Yes. No, it has not yet taken place.

Proposed Visit Duration

Lecture periods AY 2025/26 (13/10/2025-14/02/2026 and 13/04/2026-18/07/2026)

Start Date (xx/yy/yyyy):

End Date (xx/yy/yyyy):

Project Description

Briefly describe the proposed collaboration, specifying the planned activities and their respective target groups. Clearly indicate which event formats are intended for which audience and outline the potential for continued collaboration beyond the visit. (max. 500 words)

Planned Budget

Please list the requested amount (in €) for each financial item necessary for your project. Ensure all listed items are justified within the project proposal.

Financial item	Requested Budget (in €)	Comments
Accommodation		
Per diems		
Event costs		
Additional items		
Total		

Additional Funding

If applicable, please list any additional funding available to cover potentially exceeding costs. (max. 150 words)

Additional Information

Please include any additional information relevant to the application. (max. 150 words)

Information for HUB internal fund allocation

S1-account HU (S1-Konto):

G1 (first and last name):

G2 (first and last name):

Precise university address ("Hausanschrift", including room number to which we should send the form for fund allocation/"Mittelumsetzung" for signature by G1 and G2):

Signature:

By signing below, I confirm that the information provided in this application is accurate and complete.

[Signature HUB Professor]

[Place, Date]

Additional Information

If you receive funding from other sources, it is your responsibility to inform your sponsors about support through this flex fund. Additional outside funding can lead to your sponsor reducing their support (temporarily).

Data Protection

The data required to process the application will be stored and processed electronically by the HUB Strategic Partnerships team in compliance with data protection regulations. In case of approval, the topic of the project as well as the name, institution, and location of the applicant might be published on the HUB (International Department) website. Applicants may, however, deny permission to publish this information in electronic form after the project has been approved.